

## Services of Cooperation Department

Cooperatives teaches the valuable lessons of self–help, self-Reliance and self-Respect, Mutual trust and Mutual helpfulness and important lessons of punctuality and business – like habits. Co operation also provides a field for social service in which the highest and the lowest can combine for moral and material improvement of the masses of the people. It is these elements in the Cooperative Movement which touches most nearly the generous instincts of the public and account for the almost universal enthusiasm which it evokes among all classes

- ✚ **Registration** of Cooperative Societies
- ✚ **Amendments** to byelaws to render the Cooperative Society a body corporate by its registered name with perpetual succession and a common seal;
- ✚ **Conduct of elections** to new Managing committee on application by members, at the expiry of the term of the present Committees;
- ✚ Making appointments for interim management where elections are not conducted;
- ✚ Conduct of yearly **Audit** of the Cooperatives and issue of Audit certificates;
- ✚ **Settlement of disputes** between member(s) and the society, touching the constitution, management or business of the society on reference of such disputes;
- ✚ **Recovery of debts** to societies by its members on application and of dues under a decision, award or an order (Settlement of Disputes);
- ✚ Conduct of **inquires** and inspections into the constitution, working and / financial condition of the Cooperatives on application by its members, for timely action on irregularities committed- such actions being criminal action against delinquents, civil action for recovery of misappropriated amounts,
- ✚ Disqualifying M.C. members / members, supercession of erring M.Cs;
- ✚ **Liquidating** the non-viable and non-functioning Cooperatives on

application by their members or otherwise;

- ✚ Convening of **General body meetings** of cooperatives on requisition from members / MC members;
- ✚ Supplying certified copies of documents like Inspection / Inquiry reports, Awards, Audit reports etc;
- ✚ **Verifying the stocks** of the stores of the society and issue of certificates;
- ✚ On application, according statutory approvals for certain transactions or proposals of the societies- such as 116-C, staffing pattern and pay scales to employees ;
- ✚ Investment of funds by societies under Rule 37 ;
- ✚ Sanction of **prosecution** under Rule 83 ;
- ✚ Conditional attachment of properties and sale confirmation under Rule 52;